



17th Asia Pacific Forum on Intelligent Transport Systems

Brisbane Convention & Exhibition Centre
Queensland, Australia | 12-15 April 2021

Asia Pacific Forum on Intelligent Transport Systems Brisbane TERMS & CONDITIONS

REGISTRATION

- **Early bird registrations** will be accepted until **28 February 2021 (Sunday), midnight AEST**.
 - Should your registration **remain unpaid until 15 March 2021**, registrations will be upgraded to the **standard rate**.
- As of **1 March 2021**, **standard rate** applies for every new registration.

PAYMENT CONDITIONS

Payment conditions:

All payments are to be made in AUD. Please indicate the participant's name and "AP 2021" on all payments. Payment is due on receipt of invoice. If payment is not provided on time, your registration may be cancelled.

Full payment of all items is requested when registering (by credit card or by bank transfer). No visa confirmation or invitation letter will be sent until MCI Australia has received the payment.

From **Monday, 22 March 2021**, only payments by credit card will be accepted.

GST (Goods & Services Tax):

Is a broad-based tax of 10% on most goods, services and other items sold or consumed in Australia. Legislated by the Australian Taxation office. Registration and ticket sales will incur GST and inclusive on advertised costs. Tax Invoices issued will indicate total GST payable.

REGISTRATION/ MODIFICATION/ CANCELLATION CONDITIONS

Cancellation policy:

All cancellations must be received in writing sent to MCI Australia at info@itsap2021.com.au. The following cancellation policy applies:

Cancellations prior to 28 February 2021: : Payment made will be refunded in full. (Excluding any bank or credit card fees)
On or after 1 March 2021: No Refund

Postponed event policy:

In the event the forum is postponed, existing paid registrations will automatically be transferred to the new conference dates.

Cancelled event policy:

100% refund is applicable in the event of forum cancellation (excluding fees and bank charges).

Social functions:

The forum reserves the right to cancel or vary social functions if minimum numbers are not reached or for any reasons to comply with COVID Safe Event requirements.

Due to commitments to catering, we cannot refund social functions and additional ticket cancellations on or after 1 March 2021.



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Modification policy:

Any modification requests must be received in writing sent to MCI Australia at info@itsap2021.com.au.

Group registrations:

Should you modify your registration online after your registration has been processed and confirmed, MCI Australia will not be liable for any registration fee changes.

Transfer of registration

As an alternative to cancellation, your registration may be transferred to another member of your organisation, subject to written approval and an administration fee.

ACCOMMODATION

Accommodation cancellation:

Please refer to the individual cancellation policy of the hotel to ensure you are aware of cancellation penalties that may be applicable at your chosen hotel. Accommodation cannot be confirmed without a valid credit card. Payment will be processed by the booked hotel 30 days prior to check in. Cancellations in whole or part may incur a penalty at the hotel's discretion.

Force majeure:

MCI and the hotel are not responsible for either the partial or total non-execution of the contract in the event of accident, an act caused by a third party, such as Acts of God including, without limitation, health pandemic, credible threats of natural disaster in the geographic vicinity of the hotel, war, curtailment or interruption of transportation facilities, threats or acts of terrorism or similar acts, governmental travel advisory, a governmental elevation of the terrorism alert level, civil disturbance, the issue of a Travel Warning by the World Health Organization or any other cause comparable events or disaster beyond the parties' control which prevents the hotel from accommodating the clients of MCI for the event or if for the same reasons the event is cancelled by MCI.

Closure of a hotel:

Should hotels promoted by the ITS AP 2021 forum, close prior to the forum, MCI (event organisers) will assist to seek any pre- payment made by a delegate direct to the hotel and offer alternative options to the delegate. As the contract is direct between the hotel and delegate, no guarantee can be provided by MCI to any compensation MCI will not be financially liable for any financial loss. At the time of booking a hotel, be aware of the individual Terms and Conditions of the Hotel you are entering into an agreement with.

Insurance and liability:

It is recommended that participants obtain adequate cover for travel, health and accident insurance before they depart for the forum. The hotel, ITS Australia and MCI as organisers cannot accept responsibility for personal injuries, or loss of, or damage to, private property belonging to the forum participants and accompanying persons.

Restrictions to travel:

ITS Australia and MCI recommends ensuring travel to the state of Queensland is permitted. In the event Domestic or International restrictions, including quarantine requirements apply, MCI will not cover any expenses related to restrictions to travel to Brisbane, Queensland, Australia during the ITS AP 2021.



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PRIVACY & DATA COLLECTION

Data privacy policy: For further information on how your data will be used, we invite you to carefully read the Data Protection and Privacy Policy: <https://www.mci-group.com/privacy-statement>

Privacy statement: The provided name and contact information, including electronic address, may be used by parties directly related to the event such as the organisers and approved stakeholders, for relevant purposes such as promotion, networking, and administration of this, and future events of this type. If you do not consent, please email info@itsap2021.com.au. In addition, your name, organisation and country/state of origin may be published on the delegate list which may be provided to delegates, exhibitors and sponsors at the conference. If you do not wish your details to be included in this list, please contact info@itsap2021.com.au.

Email communication: By providing your email address, you consent to be contacted by this method in relation to this event and future events of this type. Should you not wish your details to be used for any of the above purposes, please contact info@itsap2021.com.au

GENERAL CONDITIONS

Methods of payment:

- **Credit card:** only MasterCard and Visa are accepted.
- **Bank transfer** – please make your payment to:
MCI Australia Pty Ltd
Bank: National Australia Bank
BSB: 084 255
SWIFT: NATAAU3302S
Account name: MCI Australia Pty Ltd
Account number: 59 650 0566
ABN 76 108 781 988

Any bank fees associated with the transfer is the responsibility of the customer.

All payments are to be made in Australian Dollars (AUD)
Please indicate the participant's name and "AP 2021" on ALL payments.

- Payment by personal cheques are not accepted.

Email communication:

By providing your email address, you consent to be contacted by this method in relation to this event.

Insurance:

We strongly recommend that attendees ensure they are appropriately covered for relevant insurances, including travel insurance. MCI Australia (Forum manager) & ITS Australia (Hosts) do not take responsibility for attendees failing to insure.

Intention to photograph/video:

Delegates and others are advised and consenting that photographs may be taken during the forum and reproduced for promotional purposes.